

OVERVIEW:

Office of Facilities and Support Services (OFSS)

Presenter: Jim Bricker, Director

Presentation to: Board of Human Services

Date: October 19, 2011

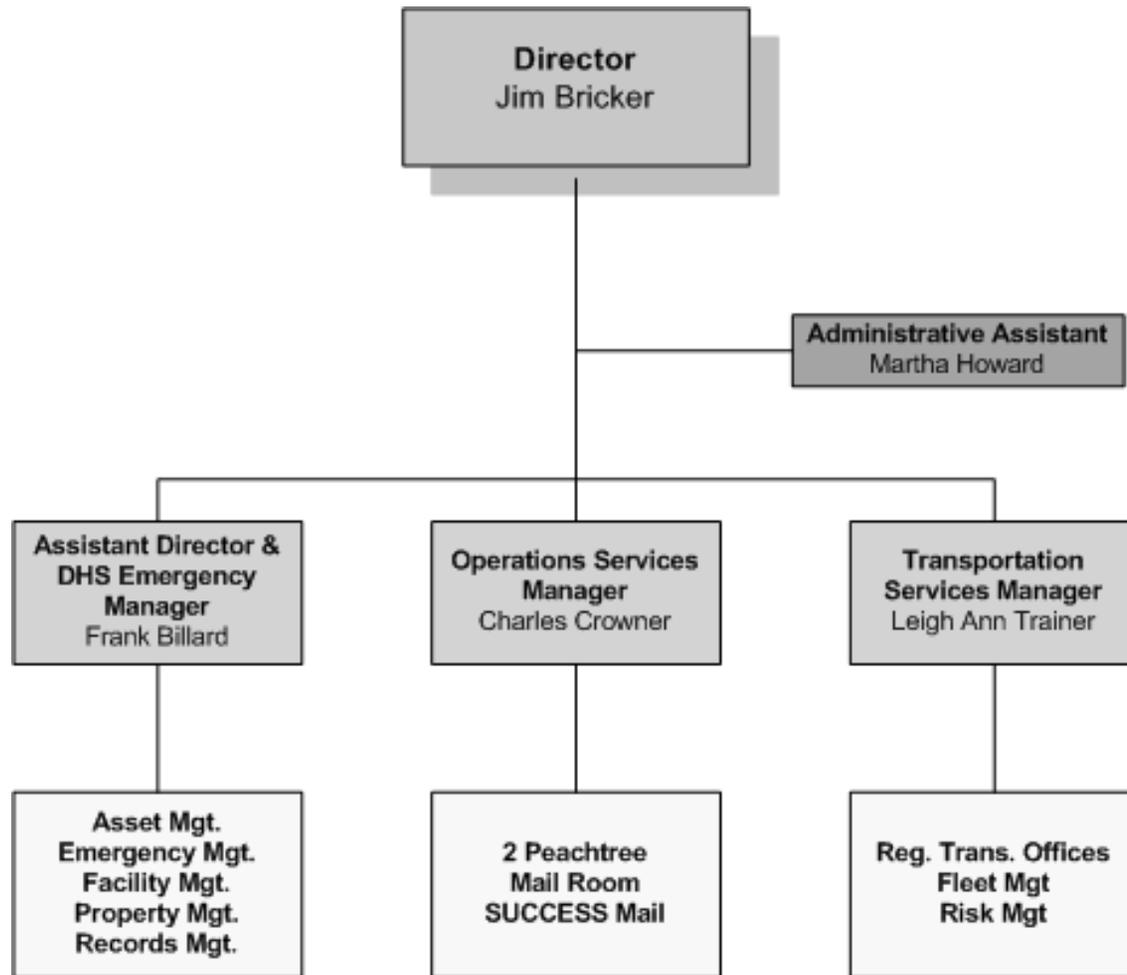


Georgia Department of Human Services

How does OFSS support the DHS Mission?

- OFSS supports the department's mission by enabling the DHS Divisions and Offices to do their work by providing:
 - Business operations and support
 - Coordinated Transportation services
 - Emergency management and safety
 - Facility management
 - Fleet management

OFSS Organization Structure



Business operations and support

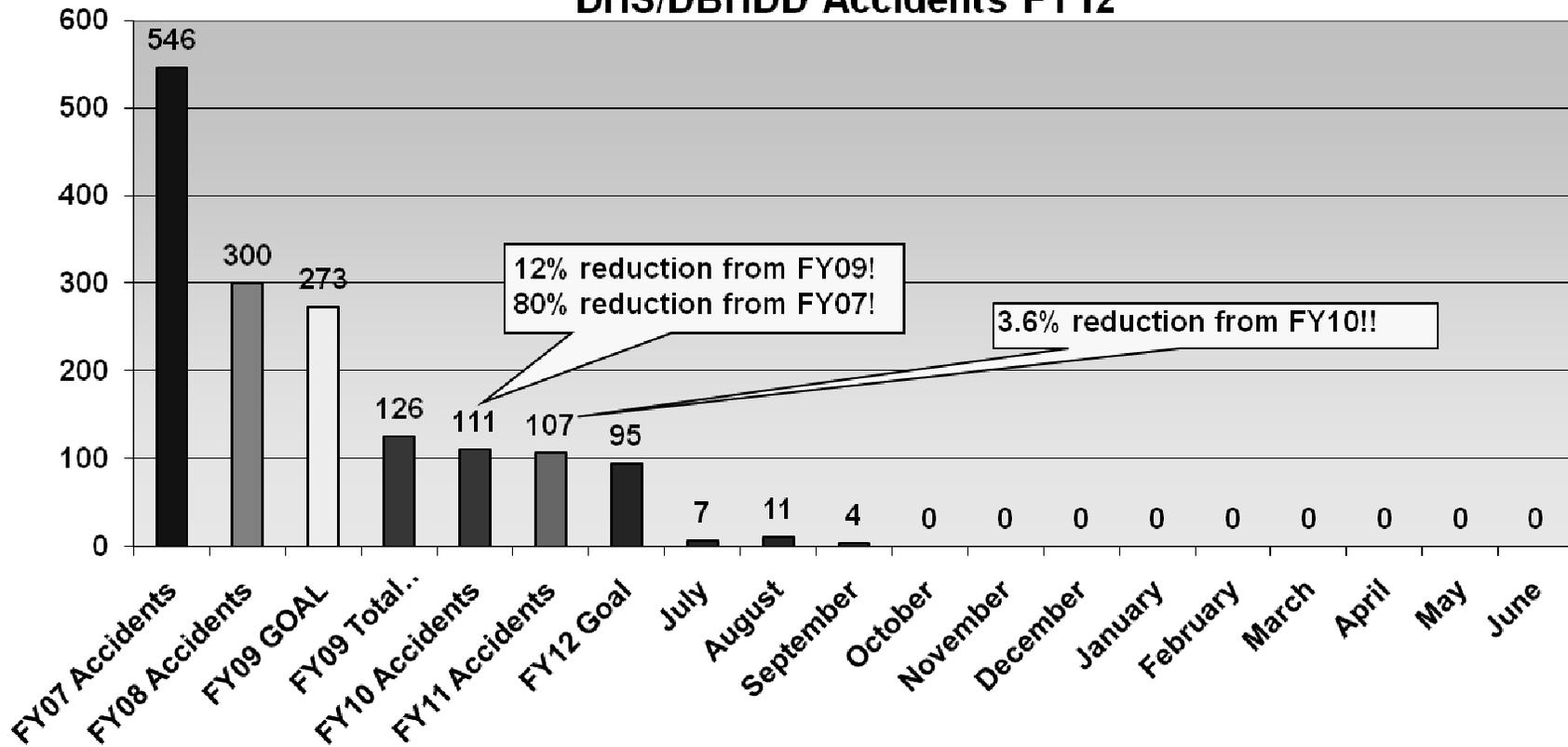
- I.D Card/access control and security
- Space allocation and management
- Space planning and design
- Records management
- Risk management
- Mail processing for 2 Peachtree Building
- SUCCESS mail notices to clients

Coordinated Transportation Services

- Transportation to services in the community
- For these departments/governments:
 - DBHDD
 - DHS
 - DOL
 - Dekalb County
 - Gwinnett County
- Coordinate with GDOT and DCH

Reducing Motor Vehicle Accidents

DHS Office of Facilities and Support Services
DHS/DBHDD Accidents FY12



Rural & Human Services Transportation Committee

- Mandated by the Georgia General Assembly in 2010 through HB277
- To identify and report on methods to increase current coordination among rural and human services transportation agencies
- To provide the State legislature with policy recommendations that increase cost-effectiveness while maintaining or improving existing levels of service.

RHST Advisory Subcommittee

- The RHST Advisory Subcommittee membership is established within the legislation and its members include:
 - Chair - Department of Transportation (DOT) Commissioner
 - State School Superintendent
 - Department of Human Services (DHS) Commissioner
 - Department of Behavioral Health and Developmental Disabilities (DBHDD) Commissioner
 - Department of Community Health (DCH) Commissioner
 - Department of Labor (DOL) Commissioner
 - Department of Community Affairs (DCA) Commissioner
 - Governor's Development Council (GDC) Commissioner
 - Or their respective designees

Initial Recommendations

- Utilize RHST Advisory Subcommittee to:
 - Develop long-term vision for coordination
 - Identify short-term and long-term implementation strategies
- Work with RHST stakeholders to:
 - Develop coordination models
 - Develop a role for a regional “mobility manager”
 - Provide technical assistance & incentives

Initial Recommendations (continued)

- Create a permanent RHST State Coordinating Council to oversee/guide/foster coordination
- Designate an RHST Office and State-Level “Mobility Manager”
- Delineate RHST Regional Boundaries using the 12 Regional Commission boundaries
- Formalize structure using an Executive Order, Legislative action, or Inter-Agency MOU

Emergency Management & Safety

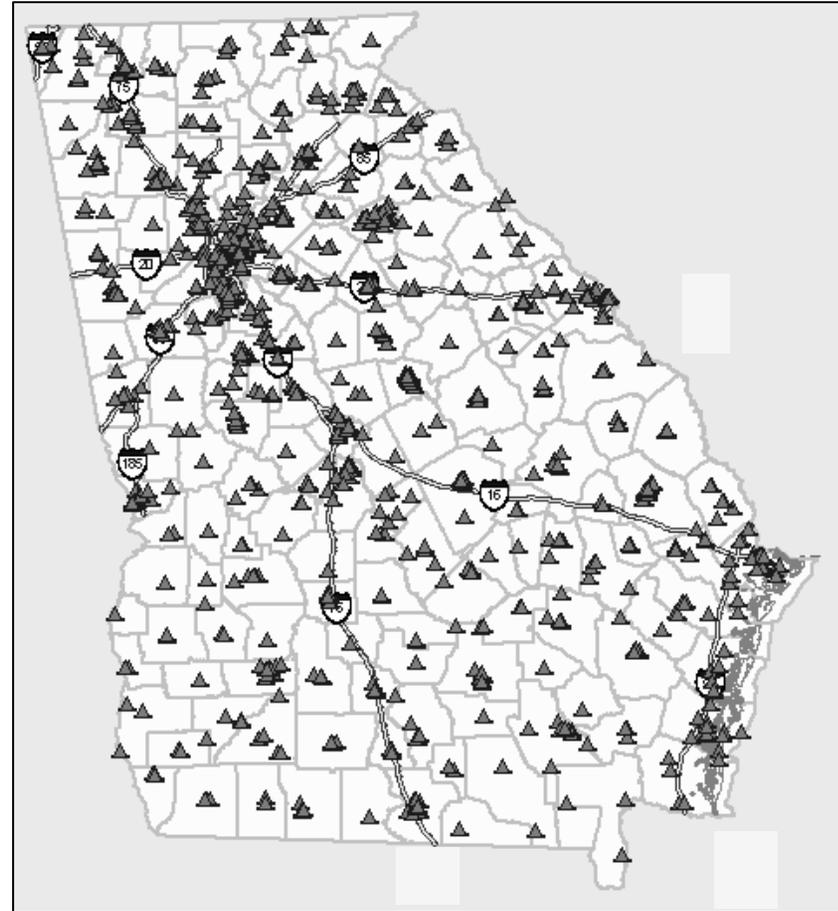
- The Georgia Emergency Operations Plan (GEOP) outlines how state agencies in Georgia prepare for, respond to and recover from all types of natural and manmade disasters in Georgia.
- Plan is divided into 15 Emergency Support Functions or ESFs with state agencies assigned to each.
- DHS is primary state agency for ESF#6 - Mass Care, Emergency Assistance, Housing, and Human Services.

Facility Management

- Management of the department's assets (equipment) and the surplus and disposal of those assets.
 - Assets = >\$1,000 in value
 - Capital Assets = >\$5,000 in value
 - Over 20,000 assets currently in system
 - 10,000 items surplus over past two years

Facility Management (continued)

- Real property management:
 - Albany DHS building
 - Approximately 300 leases statewide
- Coordination with Georgia Building Authority regarding 2 Peachtree Building



Fleet Management

- Provide Fleet Management for DHS and DBHDD
 - One fleet manager
 - Approximately 2,700 vehicles in DBHDD
 - Approximately 300 vehicles in DHS
 - Vast majority used in Coordinated Transportation System
- Surplusing older vehicles
- Moving toward leasing options

Questions



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